

**Minutes for ACBL Unit 172  
Board of Directors  
August 14, 2007**

Meeting was called to order by Ed Rawlinson, President, at Bailey's Bridge Studio, San Antonio, Texas.

Members present:	Phil Brown	Everette Lewis	Helen McCrae
	David Mitchell	Pat Prichard	Ed Rawlinson
	Roxana Tom	Paula Wissman	

Absent:	Sherry Di Baggio	Kay Laird	Becky Mosely
---------	------------------	-----------	--------------

The Minutes of July 10, 2007 were reviewed and approved.

**Treasurer's Report**

The Treasurer's report was submitted for the board members' review. As of July 31, 2007 the checking account had a balance of \$2762.48; the Savings Account had a balance of \$4282.95; and the CD's totaled \$104,788.31. The total unit funds are \$111,833.74.

The net profit from the Regional was \$16,444.63.

One 11 month CD was purchased July 11<sup>th</sup> at 5.17% for \$25,000. Another 11 month CD was purchased August 9<sup>th</sup> at 5.12% for \$21,048.20.

A player from out of town wrote a \$300 check at the Regional that was returned for insufficient funds. A letter has been sent to this individual to take care of the matter or the ACBL Collection Department will be notified.

**Committee Reports**

**Membership**

The ACBL Unit 172 Membership Report shows 673 members. Presented was the *In and Out Report*.

**Tournaments**

Presented was a debriefing for the Regional. Topics included were section top prizes for team event winners; scheduling for 299ers; dirty wastebaskets and needed liners; arrangement of e-mail advertising for our tournaments; \$2 bills for section tops being well received; complaints for the lack of coverage of the partnership desk for the 9:00 a.m. sessions; and the hotel doing a poor job of maintaining availability of coffee. (secretary's note - Some of these have been rectified at or since the last board meeting.)

New Braunfels - The host hotel is no longer available at the bridge rate. We will look into the possibility of using another hotel(s) for the tournament.

A meeting will be held at Ed's home to help make the transition of tournament chairmanship from Janise Saul to Becky, Kay, Paula, and Sherry run smoothly.

**Unit Games**

The Luau will be hosted by Roxana, Becky, and Phil. Tom Marsh will be the director. There are plenty of supplies (plastic ware, paper plates, etc.) in the trailer. Reminder: Don't unload any tables from the trailer as Ed has re-covered 35 tables to be used at the game.

## Old Business

### Directory

Roxana reports that work on the directory is progressing and will be ready as soon as she gets permission from as many people as possible to include their names and addresses in said directory. Roxana will talk to Andy Bailey and Al Lochli to see if they want to design their own ads or have her do it.

### Subsidies to Clubs

Ed made inquiry into the expenses incurred by the outlying clubs. The Karnes City group was the only one who had to pay a fee (of \$10.00) for use of their facility during the Regional.

- A motion was made by Roxana to remunerate Dorothy Rippstein \$10.00 for this expense during the Regional. Motion carried.

## New Business

### National Goodwill Member of the Year

The deadline for submission is October 1<sup>st</sup>.

### Adoption of Policies

Pair Event Stratification Parameters - Recommendations:

Flight A: 2000+  
Flight B: Life Master/500-2000  
Flight C: Non-Life Master 0-500

- A motion was made Everette to adopt these stratifications as policy. Motion carried.

Swiss Team Flighting Parameters - Recommendations:

The structure of Swiss Team events shall be determined by the Director in Charge based on the number of tables in play. Swiss Team events shall be stratiflighted if feasible, with Flights A and AX playing together and Flights B and C playing together. Suggested flighting parameters for Sectional Swiss Team events are:

Flight A: 5000+  
Flight AX: 2000-5000  
Flight B: Life Master/500-2000  
Flight C: Non-Life Master 0-500

- A motion was made Roxana to adopt these flighting parameters as policy. Motion carried.

Executive Sessions of the Board of Directors - Recommendations:

The Board of Directors may deliberate in executive (closed) session concerning disciplinary, personnel, or legal issues. All other matters shall be deliberated and acted on in open session.

- A motion was made Paula to adopt this recommendation as policy. Motion carried.

### Supplies

Phil conducted an extensive inventory of paper goods, cards, and boards. Phil recommended the purchase of eight new sets of boards, labels for those and other boards, 100 decks of cards, etc.; and to refurbish four sets of metal boards already in inventory. Phil also recommended that we do not purchase any more paper goods, such as entry forms, pickup slips, etc. until at least the next Regional in 2009.

- A motion was made David for Phil to spend up to \$2000.00 on new boards, cards, etc.
- A motion was made by Paula to commend Phil for his hard work in completing this task.

Both motions carried.

Phil volunteered to store heat sensitive materials in his home, an acclimatized space. Everyone agreed.

#### Table Repair

Ed re-covered 35 of the Unit's tables, spending approximately two hours apiece for most of the tables. Ed also washed all of the small trash buckets that had become so dirty before and during the Regional; and recommended that we buy liners for and have the caddies empty the waste buckets on a regular basis at tournaments.

#### Mentee Program

Pat reported that she and Kay will start the mentee program earlier next year. Roxana recommended she write an article for the October Winning Finesse.

#### Documentation of Procedures

We should add to the Policy Regulations Manual all procedures that our various jobs entail so that board members who succeed us won't have to learn it as they go along.

#### 2008 Calender

A letter will be sent to Bailey's Bridge Studio and the TCDBC asking when and how many Sectionals they would like to have in 2008. Responses will be due September 10<sup>th</sup>, just before the next board meeting.

#### Board Meetings

A suggestion was made by Al Lochli, co-owner of the TCDBC, to alternate the location of the board meetings every three months instead of every year. It will be discussed in December when the new board takes over.

The meeting was adjourned. The next meeting will be held Tuesday, September 11, 2007.