



DISTRICT 16 UNIT 207

SECRETARY'S REPORT

MARCH 9, 2005

Board Members Present: Mildred Breed, Laura Delfeld, Hal DeShong, Mary Anne Laier, Mark McAllister, Diana Rogers and Clint Schuhmacher.

Board Members Absent: Linda Anthony and Phyllis Tate.

Chairman Present: Jim Wueste.

Mary Anne opened the meeting at 3:05 and a quorum was established.

Secretary's Report: The February report was unanimously accepted.

Treasurer's Report: Clint explained the report to the board; the selected items, the transferring of money to various accounts, the financial committee report, the signers on our various accounts, etc. This month's financial report was unanimously accepted by the board.

Membership Report: Mark reported that there were 7 more members from last month.

Business Manager's Report: Jim presented the new schedule which is on the web-site. Laura and Mark volunteered to chair the January 2006 Sectional.

Old Business:
Director's Salaries:
Mary Anne presented a salary scale for director's fees written by Larry Davis. Mildred and Clint will review these and make a recommendation to the board at April's board meeting.

Unit Development with Donna Compton:
There was a discussion regarding the day we should hold this workshop: Friday vs. Saturday. Chairmen were recommended.

Storage:
The new storage units are at I35 and 46th street. One is air-conditioned and one is not. Clint handed out maps and keys to the units to all board members present.

New Business:
Election of Officers: The following board members were unanimously voted in as officers:

President:	Mary Anne Laier
Vice-President:	Hal DeShong
Secretary:	Diana Rogers
Treasurer:	Clint Schuhmacher

Chairmen:

New C & E/Disciplinary Chairman:

Mary Anne lauded George Pisk for his exemplary role as chairman for the past 3 years. The new chairman will be Pat Long.

Hospitality Chairmen:

Mildred, Laura and Diana agreed to share this enormous job which had been performed so well by Phyllis Tate.

Publicity Chairman:

Mary Anne said that Linda had volunteered to chair this position, much needed by the unit.

Membership:	Mark McAllister
Business Manager:	Jim Wueste
Caddies:	Laura Delfeld
Charity Chairman:	Larry Davis
District 16 Board Rep.:	Mary Anne Laier
GNT Coordinator:	Kevin Perkins
Internet:	Steve Bruce
NAOP Coordinator:	Larry Davis
Novice Chairmen:	Kevin Perkins and Linda Anthony
Partnership:	Orpha Gips
Photography:	Steve Bruce and Clint Schuhmacher
Recorder:	Marilou Powell
Scorecard:	Clint Schuhmacher
Tournament Coordinator:	Jim Wueste
Unit Education Liaison:	Hal DeShong

September 2005 Sectional: There has been a change in the date of our annual September tournament. It will be now be held from September 29th to October 2nd.

Partnership on the Web-Site: Vera Chimene suggested that we put a partnership section on our web-site for the local games. Since this means that the site must be dynamic or interactive, we will need advice from our computer experts.

The meeting adjourned at 4:30 PM.

Respectfully Submitted,
Diana Rogers, Secretary

Texas Capital Bridge Association

March 9, 2005

Events

Date	Event	Loc	Revenue	Director	Fees	Adv	Food	Rent	Award	Misc	Total Exp
	Prior-yr events				1,904.70		231.68			100.80	2,237.18
12-Feb	Unit Meeting	NWC	30.00	140.00	22.50		34.24	72.00		18.00	286.74
19-Feb	GNT (2)	NWC					510.49				510.49
5-Mar	NLM (3)	NWC				120.00					120.00
9-Apr	Lone Arranger	NWC									
23-Apr	Pairs/Awards	NWC									
12-May	Sectional	Clarion									
11-Jun	Ice Cream Soc	NWC									
25-Jun	IMP Pairs	NWC									
16-Jul	NLM (3)	NWC									
6-Aug	City Champ (2)	NWC									
20-Aug	Ice Cream Soc	NWC									
29-Sep	Sectional	Clarion									
29-Oct	NAP Unit (2)	NWC									
31-Oct	Halloween	NWC									
12-Nov	NLM (3)	NWC									
3-Dec	Individual	NWC									
11-Dec	Xmas Party	SAC									
5-Jan	Sectional	Clarion									
Total			30.00	140.00	1,927.20	120.00	776.41	72.00	0.00	118.80	3,154.41

General and Administrative Activities

Function	Revenue	Supplies	Publ	Postage	Printing	Services	Rental	Misc	Total Exp
Administration		38.72			12.88	2.00	76.00		129.60
General Nonadministrative	503.70	246.40					1,089.23	303.32	1,638.95
Elections		87.65	12.22	259.00					358.87
Total	503.70	372.77	12.22	259.00	12.88	2.00	1,165.23	303.32	2,127.42

Texas Capital Bridge Association

Account Balances: March 9, 2005

	1/31	3/9
Vanguard Money Market	6,092	4,092
Vanguard Short-Term Bond Index	28,534	28,534
Guaranty Bank	3,278	649
Total	37,904	33,275

Selected Items

Date	Increase	Decrease	Chk#	Description
11-Feb		428.80	672	Clint: shelving, storage fees
15-Feb		461.53	679	Clint: stamps, PO box rental, locks
19-Feb		480.00	681	Mike Stout: GNT catering
22-Feb		1,904.70	684	District 16 fee for July regional
28-Feb		930.63	686	Private Mini-Storage: through August 31
16-Feb	2,000.00		Dep	Xfer from Vanguard MM to Guaranty
16-Feb	503.70		Dep	ACBL check